WINKLEIGH PARISH COUNCIL

The minutes of the meeting held on Wednesday 22nd July 2009 in Winkleigh Community Centre

Present: Cllrs Bowers, J.Turner, Judge, Cooper, Gledhill, Griffiths, Holman, Hodgson, Johnson & Stutt. District Councillor Lausen.

Apologies: Cllr N.Turner

The minutes of the meeting held on 24th June 2009 were confirmed and signed as a correct record.

1.7.9 Reports

DAPC: Cllr Turner reported on the last meeting.

Fair: The Chairman congratulated Winkleigh Fair Committee for another successful Fair week. A letter of thanks was agreed.

TAAG: Cllrs were advised that the next meeting will be on 28th July 2009.

LAG: Cllrs were advised that there is a meeting on 6th August at Beaford and that funding is available for green innovative projects. Cllrs were encouraged to contact Peter Howard for more information.

2.7.9 Clerks Reports

The Clerk gave an update on the situation with the Travellers on Winkleigh Airfield

The Clerk read a letter from DCC Highways following the site meeting on 26th June. Cllrs were advised that DCC had prioritised traffic calming work to Townsend Hill at the junction for the Primary School and that DCC are undertaking feasibility design work for this.

Cllrs were advised that the road from Clarkstown to Shoresgate Cross will be closed on 28th September till 1st October for drainage works. Notice to be posted in notice board.

Cllrs were reminded that the annual asset, Bungalow and Burial ground inspections are due during the summer break for consideration at the September meeting.

3.7.9 District Councillor reports to and from TDC

Dist Cllr Lausen addressed the PC and discussed the latest Boundary Commission statements. Cllrs were advised that TDC are trying to keep the District element of the Council Tax low and are working on reducing the use of consultants and also working closely with North Devon DC. Cllrs were also advised that the Core Strategy and the RSS are delayed due mainly to housing issues. Cllr Lausen advised the PC that there is £2,000 available through him from the Community Fund and encouraged Cllrs and community groups to contact him with requests.

4.7.9 Letters from Parishioners

The Clerk advise that she had received a complaint from a resident regarding overgrown vegetation on Clifford's Way. Cllrs agreed to address this matter under "Discussions on Clerks Reports".

Public Period

5.7.9 PLANNING

A) Returned from TDC

a) 1/0476/2009/FUL: Conservatory to rear of 37 Springfield, Four Seasons, Winkleigh: GRANTED

b) 1/0261/2009/FUL: Retrospective planning permission for erection of 5 dwellings, site adj to Townsend Farm, Exeter Road, Winkleigh: GRANTED

c) 1/0448/2009/FUL: Conversion of redundant former threshing barn to holiday accommodation, Park farm, Winkleigh EX19 8LE: REFUSED

B) New Applications

a) 1/0591/2009/LBC: Internal alterations to an existing veterinary practice premises, West Ridge Veterinary Surgery, Fore Street, Winkleigh – APPROVED: A.i.F

c) Application for Environmental Permit

for the disposal of,or recycling animal carcasses or animal waste by rendering at a plant with a treatment capacity exceeding 10 tonnes per day of animal carcasses or waste, or in aggregate, of both: Faber International ltd, Forthglade Pet Food Site, Berners Cross, Winkleigh, EX19 8DH

Cllrs were advised that a retrospective application had been received for the shed already in place at Forthglade's. Cllrs agreed that as the application had not been advertised and that additional information was awaited that they would not discuss the application but hold a special meeting on 12th August. It was agreed by a vote of 8 for, 0 against & 2 abstentions that District Cllr Lausen be asked to call in this application for full planning committee determination at TDC.

Dist Cllr Lausen addressed the Council regarding the IPPC application by Faber advising them of information received from Mr Webster TDC's Head of Environmental Protection and stressing that it was essential that any queries or concerns of the PC must be dealt with prior to any possible approval. The Chairman advised that she had been in contact with TDC and been advised that they have asked for additional information from the applicant and that this was still awaited. The Chairman had drafted a detailed list of queries and concerns regarding the application that she felt needed urgent attention. It was proposed by Cllr Holman that the Chairman's letter be adopted by the PC and forwarded to TDC – 2nd Cllr J.Turner- A.i.f: MOTION CARRIED. Further discussions to take place at the next meeting.

6.7.9. FINANCE

Cllr J.Turner proposed that the following cheques be authorised:

M.J.Parker (work to Cemetery Bungalow)	£ 183.00	Cheque 1323
J.M.Parker (work to Cemetery Bungalow)	£ 185.00	1324
TDC (Road sweeping April – June)	£ 613.53	1325
Winkleigh Community Centre (Hire)	£ 21.00	1326
N.Bullen (Clerk Salary July & Sept + July Expenses)	£ 883.68	1327

22nd Cllr Cooper- A.i.f.: MOTION CARRIED.

The Clerk advised that she had now received the Annual Return for 2008/9 back for the Audit Commission. Only one issue was raised for attention that being that the PC's level of Fidelity Guarantee needs to be reviewed – it was agreed that the Clerk would investigate this issue.

Cllr Gledhill confirmed that he had checked the financial records till June 2009 as presented by the Clerk and was happy to approve that all was acceptable.

7.7.9. Current business matters.

a) Discussions on Clerks Reports

The Clerk advised Cllrs of her contact with DCC's Highways regarding the Mobile Lengthsman. Cllr J.Turner agreed to act as the PC's liaison for the lengthsman.

Cllrs discussed the complaint regarding the overgrown vegetation on Clifford's Way. The Clerk was instructed to write to the landowners concerned requesting that the vegetation be cut back.

b) Winkleigh Development Brief
The Chairman advised Cllrs that the Consultants for the Airfield Development Brief will attend the PC's meeting of 23rd September. Cllrs were advised that the draft document is still being prepared and once presented there will be a further 6 weeks consultation period. Cllrs were also reminded that an open meeting has been agreed to discuss the draft document.

c) Winkleigh Directory
The Chairman informed Cllrs that she had received a request to assist with funding for the next Winkleigh Directory . Cllrs were advised that the Directory Team are requesting pledges at this point to ensure that the project can be funded before taking to the next stage. Following discussions Cllr Holman proposed that Winkleigh Parish Council pledge £100 towards the printing of the Winkleigh Directory to be given once all other funding has been secured – 2nd Cllr Griffiths: A.i.f: MOTION CARRIED.

8.7.9. NEW BUSINESS

a) Annual Review of Terms & Conditions on Winkleigh Cemetery
Cllr Hodgson addressed the Council advising that the Burial Group had met and reviewed the Terms and Conditions for Winkleigh cemetery. The Burial Group were happy that the current Terms & Conditions and the fees were appropriate. Cllrs were advised that the Burial Group felt that there was no major financial expenditure required on the Cemetery Grounds. The Burial Group reported that there is no formal signage to the Cemetery which needs to be addressed and added that access needs to be discussed by the Council and that this would need to include access for dogs. Following discussions the following was agreed:

Cllr Hodgson proposed that the Current Terms & Conditions remain in place and that the fees are unchanged- 2nd Cllr J.Turner: 8 for, 0 against, 1 abstention: MOTION CARRIED.

Cllr Cooper proposed that the Burial Group investigate the costs for two entrance signs " Winkleigh Parish Cemetery" and a further sign stating access arrangements- 2nd Cllr J.Turner : a.i.f.: MOTION CARRIED.

b) Donation from Andrew Hicks Chairman
Cllrs were advised of a donation of a free skateboard ramp offered by Andrew Hicks Engineering. Cllrs discussed and unanimously agreed to pass the offer over to the Sports Centre Committee. Cllr J.Turner thanked the PC on behalf of the Sports Centre.

PUBLIC PERIOD II

9.7.9. Late Items at the Chairman's discretion

i) Cllr Holman reported that the streetlights on the new footpath to the Sports Centre are not going out at 11.30pm as stated on the lights. The Clerk was instructed to contact DCC. It was further queried if the streetlights on the other side of the main road opposite the new footpath are still required now the new lights have been installed.

ii) Concern was raised over the access into Winkleigh Woods being concealed from road users coming from Eggesford to Winkleigh.

10.7.9 .LETTERS AND CORRESPONDENCE.

There were a number of magazines and flyers for Cllrs to examine.

Part II.

Cllrs received details of the quotation from Mr Parker for repairs to the guttering at the Cemetery Bungalow. Cllr J.Turner proposed that the quotation from Mr Parker @ £ 130 be accepted – 2nd Cllr Holman: a.i.f.: MOTION CARRIED.

There being no further matters to discuss the meeting was declared closed at 9.37pm