

Winkleigh Parish Council

The minutes of the extraordinary meeting held on Wednesday 19th September 2012, 7.30pm in Winkleigh Community Centre

Present: Cllrs Bowers, Stutt, Sansom, Turner, Knight, Gledhill, Griffiths,
Flockhart & Hodgson

Apologies: Cllrs Cooper & Watson

E1.9.12 Confirmation and signing of the minutes of 22nd August 2012.

The Clerk presented the draft minutes from 22/8/12 for approval by the Parish Council. Cllr Flockhart discussed amendments and [proposed that in line with a current resolution of the Council the nature of the interests as listed in the declaration of interest book are added to the minute of the original declaration of interests 1.8.12 – 2nd Cllr Stutt: voting 6 for, 2 against, 2 abstentions: MOTION CARRIED.](#)

Cllr Flockhart again addressed the PC and requested that additional information be added to items 2.8.12 District Cllr Lausen Reports adding that there were further amendments she would like to discuss. The Chairman responded that the confirmation & signing of the minutes was an opportunity to correct any errors or to make minor amendments and not for the PC to discuss as to the content. A lengthy discussion took place with reference to the content of the minutes and Cllrs contributions to ratification. Cllr Flockhart responded that she felt that information not being included in the minutes was in itself a correction as the omission of information can be viewed as lacking clarity, not being transparent and potentially misleading. Following discussions there being no agreement [Cllr Flockhart proposed that the PC formally resolve to defer the ratification of the minutes until the September meeting – 2nd Cllr Stutt: A.i.f: MOTION CARRIED.](#)

Public discussion period

E2.9.12 Matters Arising

a) Cemetery Bungalow

The Bungalow Group had produced and circulated a full report of the current situation at the Cemetery Bungalow and circulated prior to the meeting. Cllr Hodgson addressed the PC and gave additional background details and clarity to the points made which were discussed in full. The PC were informed that the annual inspection of the Cemetery Bungalow had been made and a report submitted. Cllrs examined the report and it was noted that there had been a general improvement in light of works already completed with no immediate work requirements identified other than those already accounted for. Cllr Stutt stated that it was important to re-inspect the property in February /March after the winter to get a true reflection of the situation with the damp.

Councillors discussed the various options for the bungalow/site's long term future as put forward by the Bungalow Group at length. It was agreed that the PC need to consider their objectives for the bungalow/site in order to be able to fully investigate the options. A lengthy discussion took place on the various issues surrounding a suggestion to consider potential sale of the bungalow and or bungalow site. The Chairman said she felt that more detailed information such as a valuation of the bungalow and site needs to be sought before discussions can go further . Cllr Knight advised that she had spoken with Mr Reynolds who completed the survey over the bungalow for the PC and that he was supportive of the work the PC had carried out.

Cllr Hodgson addressed the PC and stated that the bungalow tenancy has shown a net profit and that recent works have made a significant improvement. He advised that the bungalow group feel that the majority of work has now been completed and is nearing the end and that with the work to the roof the bungalow should give continued service. Cllr Stutt responded that while the bungalow continues to make a profit there is time for the PC to fully investigate the future but stressed that the PC need to ensure that it is ready to act when the building ultimately becomes unviable.

Discussions returned to the immediate issues with the bungalow in particular the roof extension. Cllr Hodgson addressed the PC and explained that a roof extension would significantly reduce water and weather penetration to the fabric of the building and gave a detailed explanation of work required. It was stated that the work to the roof needs to be completed before any external insulation/re-rendering takes place. Following discussions [Cllr Hodgson proposed that the PC request quotations for the work to the roof – 2nd Cllr Stutt: A.i.f: MOTION CARRIED](#). It was agreed that the bungalow group would provide a detailed specification to the Clerk.

The Chairman asked that sincere thanks is minuted to the bungalow group for their work on this project.

Public Discussion Period

E2.9.12 Late items at the Chairman's Discretion.

The Chairman reminded Cllrs that the PC will be considering their grant awards for 2013/14 at the next meeting and asked everyone to examine the applications ready for full discussion at the next meeting.

The Clerk issued Cllrs with a copy of her monthly salary and standard expenses along with an outline of the duties of the Clerk to allow future discussion regarding contracted hours to the PC.

There being no further matters to discuss the meeting was declared closed at 9.05pm