

WINKLEIGH PARISH COUNCIL

The minutes of the meeting held on Wednesday 27th February 2013, 7.30pm in Winkleigh Community Centre

Present: Cllrs Bowers, Sansom, Gledhill, Hodgson, Stutt, Griffiths, Turner & Flockhart
District Cllr Lausen

Apologies: Cllrs Watson & Knight

The minutes of the meeting held on 16th January 2013 were confirmed and signed as a correct record following one amendment.

1.2.13 Declaration of Interest in matters to follow

Cllr Hodgson declared a pecuniary interest in planning application Bc 1/0079/2013/EXT as he currently has a business relationship with the applicant.

Public Period

2.2.13 Reports

Reports from Cllr Flockart on Wallingbrook PPG, Torrington Area Advisory Group meeting and the Community Led Plan were all circulated prior to the meeting and copies made available at the meeting.

Cllr Flockhart referred Cllrs to her concerns regarding the partners at Wallingbrook investigating a single contract for all their sites (including Okehampton) / Cllr Flockhart advised that since the report she has been informed that the PCT are not in support of this but stated that she felt the issues may impact the service provision for Winkleigh in the future. It was agreed to raise this issue on the March agenda for full Council discussion.

Cllr Stutt reported on the negotiations to secure the old pre-school site for the community and asked for the Parish Council's support with the project particularly to assist with access to funding. It was agreed that further detailed discussion was required at the next PC meeting and the Clerk was instructed to investigate the conditions and current rates for borrowing through the Public Works Board.

3.2.13 District Councillor reports to and from TDC

Dist. Cllr Lausen addressed the Council and advised on activities at Torridge District Council. Cllrs were advised that next week TDC will formally agree the Council Tax rates for 2013/14 and that DCC have declared no increase. Dist. Cllr Lausen raised concerns in respect of the changes in relation to the Welfare Reform Bill and the impact on vulnerable households.

The Chairman asked for an update on the unlawful development at "Worthy Farm" and was advised that Dist.Cllr Lausen continues to pressure the Enforcement Dept at TDC regarding this issue. The Clerk stated that the Parish Council had written to Kate Little Head of TDC in October 2012 requesting information on this issue and to date had not had a reply. Dist. Cllr Lausen agreed to investigate this – it was agreed that the Parish Council would write again.

4.2.13 Letters from Parishioners

The Clerk read out two e-mail communications from parishioners both complaints regarding the road conditions, one Butchers Lane on the old Airfield and the other Winkleigh Square. Cllrs agreed that there are many sections of road around the Parish that are in a poor state of repair and require attention including the road from Clay Pitts to Hollocombe. The Chairman advised that she had spoken to County Cllr Andy Boyd who had advised that he would add the issues mentioned to a list of works needing investigated but had advised that it was very unlikely that anything would be done in the short term due to funding restrictions. It was agreed that copies of the two communications would be sent to Andy Boyd.

5.2.13 PLANNING

A) Returned from TDC

a) 1/0910/2012/COU: Temporary change of use (2 years) to mixed agriculture and game-bird rearing, Stable Parks, Hollocombe, Chulmleigh : **GRANTED**

B) New Applications

a) 1/0006/2013/FUL: Loft conversion & internal alterations, side extension & workshop, demolition of existing garage, Braeside, Winkleigh : Cllr Griffiths proposed Approval – 2nd Cllr Sansom: voting 4 for, 1 against, 3 abstentions: MOTION CARRIED: APPROVED

b) 1/0065/2013/LBC: Conversion of attached store to domestic use, Little Southcott, Exeter Road, Winkleigh, EX19 8HW : Cllr Hodgson proposed approval- 2nd Cllr Stutt: A.i.f: MOTION CARRIED

c) 1/0079/2013/EXT: Extension of time to planning permission 1/0448/2009/FUL, Park Farm, Winkleigh EX19 8LE : Cllr Hodgson had already declared a pecuniary interest and left the meeting for this debate. Cllr Flockhart proposed that the application be approved subject to: approval of plans and any current planning policies being applied, especially in regard to conditions No. 5 to 9 as listed on the Appeal Decision APP/W1145/A/09/2115192. - 2nd Cllr Turner: A.i.f: MOTION CARRIED .
Cllr Hodgson rejoined the meeting.

d) 1/0130/2013/AGR: Erection of agricultural building, The Old Airfield, Winkleigh EX19 8DR (OS E261741 & N109354): Cllrs were advised that this application had been refused by TDC on 26/2/13. A discussion took place regarding the fact that the decision had been made prior to the end of the PC's consultation deadline – The Clerk was instructed to make enquiries.

6.2.13 FINANCE

a) **Receipts & payments**

The following were reported as received :

Bungalow rental income (from 2/11/12 – 28/1/13) 13 weeks	£ 1014.00
Mr Fairchild (Burial Fees for the late Mrs Trenaman)	£ 25.00
NatWest Bank – interest on reserve account	£ 2.63

It was proposed by Cllr Hodgson – 2nd Cllr Turner that the following payments be authorised: Aif: MOTION CARRIED

Winkleigh Community Assesment Trust (Hall Hire 16/1/13)	£ 10.00	1509
Mrs N J Bullen (Clerks Salary + expenses Feb 2013)	£ 587.75	1510

b) **EDF ENERGY**

The Clerk advised that she had received communications from EDF who provide the electricity supply for Winkleigh Square advising that the PC's current contract will end on 31.3.13. Following discussions the Clerk was instructed to contact EDF and see if a better price could be achieved and also to query the most cost effective way to manage the electricity supply as it is only utilised twice a year.

7.2.13. Current business matters

a) Discussions on Clerks Reports

The Chairman proposed that the Clerk write again requesting an up to date response for items 1-4 on the Clerks reports- 2nd Cllr Flockhart: A.i.f: MOTION CARRIED

A quotation had been received from Andrew Ware for the repairs to the PC seats at Southernhay and the Ring 'o' Bells site @ £60 Cllr Turner proposed that the quotation be accepted – 2nd Cllr Hodgson: Aif: MOTION CARRIED.

Mr Ware had added to the end of his letter a suggestion that the PC investigate the purchase of new galvanised legs for the seat at the Ring 'o' Bells from Chris Hodgson Engineering and possibly purchasing additional legs for more seats in the Parish. Cllrs agreed this would be worth investigating.

Cllr Turner reported that the previously repaired seat at the Cemetery is again in need of attention and is potentially dangerous. It was agreed that the seat would be properly inspected and removed as necessary and that any repairs required reported to the Clerk.

The Clerk advised that there was still no update on the position with Timberwise and the PC's request for a call out to inspect the dry-air system in the loft space of the Cemetery Bungalow which is reported as not working. The unit is believed to be under guarantee but having made initial contact with Timberwise the PC were given a list of documentation and actions required including a call out fee prior to anyone attending. The Bungalow group are still investigating this issue. This matter will be raised on the next agenda and further action considered at that time.

b) Wind Turbine developments

Cllr Stutt stated that detailed background information was required prior to any formal discussion in this area. Cllrs discussed the need to look into this and the Government's Policy in this area and agreed that a guideline for responding would be beneficial. It was agreed to move this item to the March agenda.

c) Emergency Plan

Cllr Stutt addressed the Council and advised that the PC need to take action to prepare an Emergency Plan for the Parish and ensure its safe storage, distribution and implementation process for the future. Cllrs Stutt agreed to come to the next meeting with further information. Cllr Flockhart advised that she had been asked for a copy of the plan and stated that she believed once completed it should be advertised widely.

d) Wink Fair

The PC had previously requested a response from Winkleigh Fair Committee regarding confirmation of expenditure of the Parish Council grant of £300. Cllrs were advised that the disbanding of the previous committee and the lack of success in forming a new committee have led to some complications. The Chairman advised that there are two signatories from the now disbanded committee who can deal with financial matters and that a note had been received from one of these advising that the Fair had spent £202.99 of the £300 grant and stated that there was £97.01 due back to the Parish Council. Councillors discussed at length and it was acknowledged that the fact that there is no current Fair Committee and funds are held by the now disbanded committee there could be difficulties in addressing issues in the future. Following discussions [Cllr Hodgson proposed that the PC contact the now disbanded Fair Committee and request that the £97.01 be returned to the Parish Council to complete the transactions between the former committee and the Parish Council](#) – 2nd Cllr Turner: Aif: MOTION CARRIED. Cllr Turner further proposed that the Parish Council write to the former committee and offer the services of the Parish Council to securely hold the remaining funds of the former Fair Committee until such a time as a new Fair Committee is established at which time the funds would be transferred – 2nd Cllr Flockhart: Aif: MOTION CARRIED

e) TAP Fund application

Cllrs had already been advised that the previous application for TAP funding for ODCTG had been unsuccessful and therefore ideas had been requested for a further application before the deadline on 1st April. Cllrs were advised that Ashreigney PC had approached Winkleigh PC requesting consideration of a partnership to purchase a defibrillator and appropriate training to apply to the TAP fund for. Cllrs discussed and highlighted some of the issues such as volunteers required to train, volunteers to run the service, location of appliance, logistics and insurance etc. Following discussions [Cllr Stutt proposed that the PC advertise the need for volunteers to investigate this issue](#) – 2nd Cllr Flockhart: voting 6 for, 1 against: MOTION CARRIED.

f) Winkleigh Community Plan

Cllr Flockhart had already issued a report updating all on the progress in the new Community Plan. Cllrs were advised that in addition to the PC's pledge of £300 towards the production of the Plan the group had also secured £650 from Dist Councillor Lausen and a further £1,000 from County Cllr Boyd.

8.2.13. NEW BUSINESS

a) North Devon & Torridge Local Plan Consultation Draft

The Chairman ready out a draft response. The Chairman stated that there was a further consultation exercise to follow that was focused on rural development and of greater significance to Winkleigh Parish. Cllrs discussed and Dist Cllr Lausen joined the debate following which **The Chairman proposed that the draft response be ratified by the PC and sent to TDC/North Devon as the formal response of Winkleigh Parish Council – 2nd Cllr Flockhart: Aif: MOTION CARRIED.**

b) Street Cleaner & Rubbish bins

i) Cllrs discussed the identified routes that the TDC advised the street cleaner would be working. Queries had been made as to why the map did not include all areas of the village. Cllrs discussed and it was stated that generally there has been a great deal of praise for the street cleaner and the standard of his work was impressive. In addition to this it was stated that Winkleigh PC pay for additional street cleaning services for the high usage areas of the village particularly around the square.

ii) A complaint had been received regarding litter at the bus shelter on the A3124 and the Council discussed the need for a larger bin at this site and the possible relocation of the existing bin to the other side of the road. Cllr Flockhart requested consideration of a larger capacity bin at the layby at Beechlea and the Chairman advised that she felt the bin at the entrance to the Church needed relocated and the bin on the post on Cooper's Hill needed removed.

The Chairman advised that she had been in contact with TDC Waste Department and had made arrangements to meet on site with Mr Fenge to investigate all the issues above.

c) Dry Recycling banks

Cllrs considered an approach from TDC regarding the suggestion of two recycling banks (one media , one textile) in the Village. Cllrs queried if the recycling accepted by the new banks was already being collected by South Molton via kerbside collection and discussed concerns about an appropriate location. It was agreed to move this matter to the March agenda.

d) Verge Damage

Cllrs considered a complaint from a resident regarding parking on the grass verge at the junction of Exeter Road at the A3124. The Clerk was instructed to contact DCC Highways to establish ownership and responsibility for the verge and to enquire as to what can be done to address this.

e) Police presence in Village

Cllr Turner discussed concerns regarding the level of Police presence in the village when an event such as the Young Farmers is taking place and the Police have been given prior notice and asked to attend. Cllrs were advised that on the previous occasion the Police had attended but at 10pm which was before the problem started. It was agreed that the Clerk would contact the local police officer and request that they attend the next meeting of the PC.

f) Procedure for meetings

The Clerk asked the Council for clarity in their requirements for minuting of votes. Cllrs were advised of the legal requirements for minuting. **Cllr Hodgson proposed that the names of the Proposer and seconder (if there is one) are minuted and that the voting is minuted as numbers for, against & abstaining. – 2nd Cllr Turner: Aif: MOTION CARRIED.** It was clearly stated that should any Cllr request that their personal vote on an issue be minuted by name this would be recorded. It was also confirmed that a formal recorded vote could be requested from any Cllr prior to a vote taking place.

The Chairman requested that the PC consider a time limit for each speaker during the Public Periods and **proposed that there is a time limit of 3 minutes for each speaker during public discussion and that the Public Discussion Period should not exceed 20 minutes and that both these issues remain at the discretion of the Chairman – 2nd Cllr Flockhart: voting 4 for, 3 against, 1 abstention: MOTION CARRIED.**

PUBLIC PERIOD II

9.2.13.LETTERS AND CORRESPONDENCE.

Cllrs were advised of the Devon County Council Election on May 2nd 2013.
There were a number of magazines & circulars for Cllrs to read.

There being no further matters to discuss the meeting was declared closed at 10.10pm